

Guernsey County District Public Library
Board of Trustees Regular Meeting
July 31, 2023

The Board of Trustees of the Guernsey County District Public Library met in regular session at 12 noon on July 31, 2023, at the Crossroads Branch.

Trustees present:

Sheila Ellenberger, Deborah Cunningham, Jo Sexton, Carla Smith, Cathy Koscoe, Kathy Warhola and Stephanie Laube

Library employees present:

Michael Limer, Ada Myers and Jennifer Jacobs

There were no guests

President, Ellenberger called the meeting to order at 5:00pm.

No public participation.

Review and Approval June 27 Regular Meeting Minutes

June meeting minutes were reviewed and approved as presented with a motion by Cunningham and 2nd by Ellenberger. Motion carried.

Executive Session

Warhola made a motion to go into executive session to discuss court action. Sexton 2nd, roll call was issued. Executive session began at 12:04pm. The board came out of executive session at 12:57pm.

Financial Report

Financials were presented by Jacobs. Of note: PLF will be down by about \$6,000 next year. New laptops were purchased. A few gifts came into the Finley room. Koscoe motioned to approve the financial. Smith 2nd and motion carried.

New Business

PC Purchase – 25 new PC units were purchased (see attached).

Card Purge – Limer presented a list of old cards, with fines, suggested to purge (see attached). After discussion, Warhola motioned to purge the juvenile & young adult

cards proposed and to conduct such exercise for the juvenile and young adult cards yearly purging anything 10 years or older; Smith 2nd and motion carried.

Koscoe motioned to accepted new business with a 2nd by Cunningham. Motion carried.

Old Business

Director's Report

Events – Music on the Lawn & Business After Hours – both were well received.

Byesville – everything is moving along and on track.

Field Update – Current being bush hogged. Met with a representative from the Ohio Division of Forestry. Looking to plant native prairie plants.

Candidate Search – Down 2 people in youth services. Three candidates are coming back for second interviews for the Outreach/Marketing position. The custodian position came open. There was no internal interest. Two candidates are coming in for interviews.

MOU – will continue to work with the Guernsey County Historical Society to make scans of negatives from the Jeffersonian newspaper.

Started the Aunt Flow project at the downtown location. This project provides feminine hygiene products in the bathrooms.

Circulation is up 20% as of June. This is our highest number since 2019 (pre Covid). Most of the items are physical items.

Friends of the Library had a very successful used book and bake sale.

Executive Session

Warhola motioned to enter into executive session to discuss personnel at 1:25pm.

Koscoe 2nd and roll call was issued. The board came out of executive session at 2:07pm.

Business Too Late for the Agenda

Discussion took place regarding the policies and rules for users. Smith was added to the Personnel Committee.

There will be an Author Fest on October 2nd from 11am – 1pm at Crossroads.

There was a preliminary discussion about moving the board meetings to a different day/time to better accommodate the current trustees.

Adjournment

Warhola made a motion to adjourn. Laube 2nd and the meeting adjourned at 2:20 p.m.

President

Secretary