

Guernsey County District Public Library
Board of Trustees Regular Meeting
February 27, 2024

The Board of Trustees of the Guernsey County District Public Library met in regular session at 5pm on February 27, 2024 at the Crossroads Branch.

Trustees present:

Sheila Ellenberger, Deborah Cunningham, Carla Smith, Cathy Koscoe, Kathy Warhola, Melissa Dyer and Stephanie Laube.

Library employees present:

Michael Limer, Ada Myers, Jennifer Jacobs, Lauren Burriss and Deborah Fader Samson

President, Dr. Ellenberger called for the meeting to come to order at 5:00pm

There was no public participation

Review and approval of meeting minutes

The Board Reviewed and approved the January 23, 2024 Organizational and Regular Meeting Minutes with a motion by Warhola, second by Smith

Financial Reports

Financial officer Jacobs presented the financial report and gifts received. Jacobs noted that the Hinkle Report has been filed; we should have a mini audit this year; Rainy Day Writers donated \$100 and Friends of the Library donated \$1,000 for the Jingle Bell Bash. Koscoe motioned to approve the financials and accept gifts, Cunningham seconded and motion carried

New Business

Permanent Appropriations were presented by Jacobs (see attached). Warhola motioned to accept, Dyer seconded. President, Dr. Ellenberger called for a roll call vote. Motion unanimously passed.

Approval of New Hires: Limer presented information on Angela Geary (part to full time hire) and Zoey Cahoon (part time hire). Both hires have the title of Clerk 1/Library Assistant). Cunningham motioned to accept both new hires; Koscoe seconded and motion carried.

Limer and Myers recommended that seasonal workers returning this year receive a 2.5% increase. Warhola motioned to provide returning seasonal workers a 2.5% increase, Laube seconded and motion carried (there was 1 no vote – Smith).

Old Business

Limer reminded the board about their need to complete the Sunshine Laws online training. Ellenberger and Warhola will meet to review the current bi-laws.

The board unanimously agreed to change the board meeting days/times to the first Thursday of the month at 2pm beginning in April. There will not be a March meeting.

Marketing & Outreach Report

Fader Samson shared her report with the board (see attached). Numbers look good.

Youth Services Report

Burris shared her report with the board (see attached). Easter Egg Hung will be March 16 from 11am – 1pm

Assistant Director Report

Myers shared her report with the board (see attached). Author Fest will be September 21.

Director's Report

Limer provided his director's report (see attached).

Byesville – furniture that came in was wrong. Should have the new furniture soon.

RHLSD – in talks about how the library might have a presence on the new campus.

GCC Roof – Received a quote of \$77,000 to replace. In conversations with V2 Architects.

Strategic Planning – We are in que with the state to receive assistance with the Plan.

Security Camera Quotes – currently looking at several quotes.

Stats Update – Limer misreported the gains last month as 15%. The accurate gain is 10%.

Dyer, Warhola and Ellenberger will attend the OLC dinner.

Representative Don Jones reached out about the “banned” books situation after he was contacted by a local community member.

Myers was asked to chair the Adult Services team for the OLC conference.

Business Too Late for the Agenda

This is Fader Samson's last meeting. The board wished her all the best.

The board adjourned at 6:00pm.

The next meeting is scheduled for April 4 @ 2:00pm at Crossroads.

Respectfully submitted:

Stephanie Laube
Secretary