

Guernsey County District Public Library
Board of Trustees Regular Meeting
December 19, 2023

The Board of Trustees of the Guernsey County District Public Library met in regular session at 5pm on December 19, 2023 at the Crossroads Branch.

Trustees present:

Sheila Ellenberger, Deborah Cunningham, Carla Smith, Cathy Koscoe and Stephanie Laube. Kathy Warhola was excused

Library employees present:

Michael Limer, Ada Myers, Jennifer Jacobs and Deborah Fader Samson

President, Dr. Ellenberger called for a roll call for the meeting to come to order at 5:00pm

Secretary Laube did a board member roll call

Agenda was approved with a date correction of December 19, 2023

Director's Report

Limer provided his director's report. See attached.

Review and approval of meeting minutes

The Board Reviewed and approved the November 2023 Regular Meeting Minutes

Two thank you notes were shared and read by Secretary Laube

Financial Reports

Financial officer Jacobs presented the financial report and gifts received. Smith motioned to approve the financials and accept gifts, Cunningham seconded and motion carried

New Business

A local author has asked for permission to sell her book during a book signing event in February. With a motion from Laube and a second by Koscoe, the following amendment was made to library policy "When a local or state author holds a book signing event, they can solicit and sell their books at that time"

Old Business

Limer shared a revised draft of the dedication plaque that will be installed in the Byesville Branch and asked Trustees to approve. Plaque was approved with the revision

Executive Session

Motion was made to go into executive session to discuss tuition reimbursement by Koscoe and seconded by Smith. Roll call was made. The board went into executive session to discuss tuition reimbursement at 5:20pm and left executive session at 5:37pm.

Koscoe motioned to reimburse Myers, after documentation has been submitted, for her ending term tuition in the amount of \$2,230.00. Cunningham second and motion carried

Motion was made to go into executive session to discuss dismissal of employee by Koscoe and seconded by Smith. Roll call was made. The board went into executive session to discuss dismissal of employee at 5:40pm and left executive session at 5:50pm.

Motion was made to go into executive session to discuss personnel matters by Koscoe and seconded by Smith. Roll call was made. The board went into executive session to discuss personnel matters at 5:42pm and left executive session at 6:10pm.

Business Too Late for the Agenda

Limer updated the board on open positions, a possible library presence on the Rolling Hill's School campus and planting of native plants at the Crossroads Branch. Limer and Jacobs distributed proposals for salary increases. The board will discuss this in January.

Board of Director meetings dates/times will be set at the next meeting.

The board adjourned at 6:15pm.

The next meeting is scheduled for January 23, 2024 @ 5:00pm at Crossroads.

Respectfully submitted:

Stephanie Laube
Secretary