

Guernsey County District Public Library
Board of Trustees Regular Meeting
November 22, 2022

The Board of Trustees of the Guernsey County District Public Library met in regular session at 5pm on November 22, 2022, at the Downtown Branch.

Trustees present:

Kathy Warhola, Judy Simcox, Sheila Ellenberger, Cathy Koscoe and Stephanie Laube

Library employees present:

Michael Limer, Ada Myers and Jennifer Jacobs

There was one guest present.

Vice President, Ellenberger called the meeting to order at 5:00 p.m.

No public participation.

Review and Approval of Minutes

October regular meeting minutes were reviewed and approved with an amendment to indicate Trustee, Jay Jackson left the meeting early. Warhola motioned; Koscoe seconded and motion carried.

Financial Report

The October financial report was presented by Jacobs. Of note: PLF is up; several donations were received.

Laube motioned to approve the October financial report and accept gifts. Simcox seconded and motion carried.

New Business

Temporary Appropriations – See sheet attached. Jacobs presented the proposed appropriations. Koscoe motioned to accept; Warhola seconded and motion carried.

Jackson Trustee Status – Michael conferred with several authorities including Prosecutor Angler and the Ohio Attorney General's office who indicated that a school board trustee cannot serve as a library trustee. The library board can ask the OAG to review the decision. Warhola motioned to forego asking the OAG to review the decision. Discussion took place. Simcox seconded Warhola's motion and motion carried.

December Library Board meeting date – The meeting was moved to December 20 at 5pm @ Crossroads with a motion by Ellenberger and second by Koscoe.

Personnel Committee – Kathy Warhola was presented as an additional board member to the personnel committee with a motion by Koscoe and second by Simcox; motion carried. Ada asked to have a quick (email) meeting with the personnel committee regarding employee review documents.

Old Business

Byesville project – Limer gave the board an update on the Byesville project.

Director's Report

Dickens Opening reception at the downtown branch was well attended and well received.

Staffing – second interviews and reference calls for the Outreach position have/will take place. Mary Rhodes resigned. Mary was the union president – a new president will need to be elected.

Wetland mitigation continues to, slowly, move forward.

East Guernsey Schools – middle school student's library cards are ready to be delivered. Conversations continue with other East Guernsey Schools.

The library will participate in both the Cambridge and Byesville Christmas parades.

The library's Jingle Bell Bash is scheduled for December 17 from noon – 2pm at the Crossroads branch. Live reindeer will be part of the event.

Business too late for the Agenda

A brief discussion took place regarding the possibility of a coffee bar. No action taken.

Adjournment

Warhola made a motion to adjourn. Laube seconded the motion, and the meeting adjourned at 5:47pm.

The next meeting is scheduled for December 20, at the Crossroads Branch at 5:00 p.m.

President

Secretary