

Guernsey County District Public Library

Board of Trustees Regular Meeting

February 11, 2021

The Board of Trustees of the Guernsey County District Public Library met in regular session February 11, 2021, at the Crossroads Branch.

Trustees present:

Stephanie Laube in person

Matt Motes, Judy Simcox, Sheila Ellenberger and Cathy Koscoe via teleconference.

Library employees present:

Michael Limer and Jennifer Jacobs in person

Mr. Limer, Director, called the meeting to order at 5:02 p.m.

**Review and Approval of Minutes**

Dr. Ellenberger made a motion to approve the minutes for the organizational and regular meetings held on January 14, 2021. Mrs. Laube seconded the motion. A roll call vote was taken: Mrs. Laube – yes; Dr. Ellenberger, Mrs. Simcox – yes; Mr. Motes – yes; Mrs. Koscoe – yes.

**Financial Report**

The financial report was previously provided in the board packet. We received an additional refund from the Ohio Bureau of Workers' Compensation in the amount of \$1051.62.

We received the following gifts:

BE IT RESOLVED, that the Board of Trustees accept the following gifts:

1. Gifts in memory of John D. Shepard

Sam & Pamela Burkett Rev Trst	\$50.00
Robert & Rosella Campbell	\$50.00
Pamela Gouldsberry & Marie Pollard	\$50.00
The Allison Families & Kenworthy Families	\$50.00
Paula & Charles Lindamood	\$50.00

Mike & Debbie McKee	\$500.00
Ruth & Thomas Robson	\$50.00
Paul & Phyllis Roby	\$100.00
Donna Slovick	\$350.00
Kelsey & Matthew Winebar	\$25.00
Beth & Allie Wojciechowski	\$25.00

2. Mr. & Mrs. Graham donated \$50.00 in memory of Jeanne Selock

3. Michael Williams donated \$500.00 to the Downtown branch

Mrs. Laube made a motion to accept the financial report and gifts as presented. Mrs. Simcox seconded the motion. A roll call vote was taken: Mrs. Laube – yes; Dr. Ellenberger, Mrs. Simcox – yes; Mr. Motes – yes; Mrs. Koscoe – yes.

### **New Business**

Dr. Ellenberger made a motion to approve the permanent appropriations as presented in the board packet. Mrs. Laube seconded the motion. A roll call vote was taken: Mrs. Laube – yes; Dr. Ellenberger, Mrs. Simcox – yes; Mr. Motes – yes; Mrs. Koscoe – yes.

Mrs. Laube made a motion to allow the fiscal officer to issue electronic payments to vendors. Mr. Motes seconded the motion. A roll call vote was taken: Mrs. Laube – yes; Dr. Ellenberger, Mrs. Simcox – yes; Mr. Motes – yes; Mrs. Koscoe – yes.

Dr. Ellenberger made a motion to approve the hiring of Cherie Bronkar as assistant director at a salary of \$55,000 per year. Mrs. Laube seconded the motion. A roll call vote was taken: Mrs. Laube – yes; Dr. Ellenberger, Mrs. Simcox – yes; Mr. Motes – yes; Mrs. Koscoe – yes.

### **Old Business**

Dr. Ellenberger volunteered to be on the Building and Grounds committee, along with Mr. Motes. Mrs. Laube volunteered to be on the Insurance committee, along with Mr. Motes.

Mr. Limer updated the board on upcoming projects. Mrs. Grewell has been working on a new library logo and the library's social media accounts. We have several programs scheduled to be offered in April: Spark Joy Webinar via Zoom, Live Concert with Eric Litman via Zoom and a free shredding event.

The library has spent approximately \$5000.00 to purchase children's books for the Head Start program. A portion of the donations we have received in memory of John Shepard will go toward this collection.

Mr. Limer plans to post a RFQ for architectural services regarding the renovation at the Byesville Branch and building a garage for the Bookmobile. This will be advertised in the Daily Jeff and on our website.

The Board was updated regarding plans for the current bus garage, as well as two grievances brought by the union.

### **Adjournment**

Mrs. Simcox made a motion to adjourn. Mrs. Laube seconded the motion, and the meeting adjourned at 5:42 p.m.

The next meeting is scheduled for March 11, 2021, at the Crossroads Branch at 5:00 p.m.

President

Secretary